

PROCEDURES FOR ENFORCING RULES AND REGULATIONS AT CLUBSIDE RESERVE AT THE VINEYARDS

1. When it has been reported to a member of the board of directors that a rule or regulation has been broken, the board member will contact the president of the board who will then call the property manager at PMP. The property manager will then place a telephone call to the unit owner who is in violation of the rule or regulation and ask them to correct the problem. This will be followed up by a letter documenting the conversation both by regular mail and registered mail with return receipt requested.
2. Ten days later if the unit owner does not comply the board may authorize that a letter be sent by our attorney about the rule in question. The unit owner will then have another 10 days to come into compliance.
3. If the unit owner still is not in compliance the board may refer the matter to our attorney for possible legal action.